



26th February 2025

Dear Councillor

You are summoned to attend the meeting of the Personnel Committee of the Town Council to be held on

**Wednesday 5 March at 7.00 pm
in the Meeting Room, Mechanics Institute, Market Street, Whaley Bridge.**

Yours sincerely,

Andrew Fox, LMM
Town Clerk

Meetings open to the Public may be recorded by representatives of the media and members of the public; any persons intending to record this meeting are requested to do so in accordance with the protocol published by the Derbyshire Association of Local Councils in May 2014. The Chairman may ask anyone to stop recording and leave the meeting if they act in a disruptive manner.

AGENDA, 5th March 2025

- 1. Apologies for absence**
To receive apologies and reasons for absence.
- 2. Declarations of Members' Interests and Dispensation Applications**
 - a. To enable members to declare the existence and nature of any disclosable pecuniary interests they may have in any agenda items in accordance with the Town Council's Code of Conduct.
 - b. To receive and approve requests for dispensation from members in which they have a Disclosable Pecuniary Interest.
- 3. Minutes of previous meeting of Personnel Committee**
To receive and approve the Minutes of the meeting held on 8 August 2024.
- 4. Exclusion of the Press and the Public**
To resolve that the Press and the public be excluded from the meeting for the consideration of the following matters on the grounds that involve the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972
- 5. Working Arrangements**
To consider the working arrangements of staff.
- 6. Appraisals**
To consider staff appraisals.
- 7. Workload and Timescales**
To consider the workload of staff and the timescales for work being completed.