

Whaley Bridge Shop Front Facelift Scheme – Application Form V1.3

Details:

Contact Name	
Contact Address	
Name of Business	
Business address if different to above	
Contact telephone number	
Contact email address	
website	
Nature of business	

Is your business VAT registered? Yes No

Your interest in the property:

- Owner
- Tenant
- Other (please specify

If you are a tenant, please give the number of years remaining on your lease:

Have you made any other applications for grants for improvements to the premises?

Yes No

If Yes, please give details:

Important information:

Under European "State Aid" rules your business should not obtain more than a total of 100,000 euro's (approx. £65,000) from other Government Departments of local authorities over a 3 year period.

I have read the above and confirm that we have not received any recent state aid, as above (please tick)

Description of Works and Quotes: Please tell us briefly what it is you intend to do.

- Indicate the nature of the changes to frontage façade including details of features you wish to add, remove or repair.
- Indicate if doors, windows or entrances are to change in any way.
- We can discuss a colour scheme subsequently, but if you have a preferred choice please indicate it.
- Guesstimate quotes are fine if you don't have an official one.

- The grant cannot be used to cover VAT, so please remove any VAT from costs or quotes.

Description of work (use separate sheet if reqd.)	Costs
Total	

Are the costs (please tick):

Estimated

Based on a quote

What is your expected start date for the work?

When do you expect the work to be completed?

Do you require any of the following permissions? (tick relevant box)

	Yes	No	Unsure
Planning permission			
Building control approval			
Listed building consent			
Advertising consent			

Declaration (Tenant)

I / We hereby declare that I / we have read the terms and conditions and declare that the information given within this application form and any supporting material is correct to the best of my / our knowledge. I authorise Whaley4Wards/Whaley Bridge Town Council to make any enquiries it considers necessary for the assessment of the application.

Signature:

Position:

Date:

Declaration (Owner)

I / We hereby declare that I / we have read the terms and conditions and declare that the information given within this application form and any supporting material is correct to the best of my / our knowledge. I authorise Whaley4Wards/Whaley Bridge Town Council to make any enquiries it considers necessary for the assessment of the application.

Signature:

Date:

Email address:

Telephone number:

Address:

Please check that you have enclosed the following before sending:

- proof of tenancy (if tenant). This could be the first page of your tenancy agreement.
- Digital photographs showing your shop/business front.
- Visuals on proposed alterations (if available)
- Copy of any permissions or quotes (if available)
- If you are the tenant then ensure the application has been signed by the owner of the property

Please return this form, accompanied by all relevant paperwork to:

townclerk@whaleybridgetowncouncil.gov.uk or post to The Town Clerk, Mechanics Institute, Market St. Whaley Bridge High Peak Derbyshire SK23 7AA (scanned copies are acceptable)